

The name of this organization shall be the Xavier University of Louisiana Alumni



Louisiana Board of Trustees and shall be present at all convenings.

Section 7. Duties of the

Section 14 Duties of Members at Large. The two members-at-large appointed by the President shall perform special assignments prescribed by the President with the approval of the Executive Board.

Section 15. Executive Board. The Executive Board shall consist of the elected officers of the National Alumni Association.

A. The Executive Board shall have general supervision of the affairs of the National Alumni Association between its regularly scheduled meetings. They shall be subject to the orders of the Association and none of its acts shall conflict with action taken by the Association.

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Section 1. Chapters. New/Reinstated Chapters/Affinity Groups. Any group of at least ten alumni may petition the Board of Governors, through the Second Vice President and the Office of Alumni Relations for a Chapter/Affinity Charter, based upon one or more of the following criteria:

- (1) Residency in a geographical area not represented by a Xavier Alumni Chapter, state or local;
- (2) Academic Degrees; or
- (3) Affinity.

Section 2. Charters. Upon the approval of the petition by the Board of Governors and upon acceptance of the charter, it shall be considered active. All alumni chapters now active shall be considered as chartered and shall be called: Xavier University Alumni Association- (name of city or region) Chapter. All affinity groups must seek charter by petition of and approval of such by the Board of Governors. Affinity groups shall be called: Organizational/Affinity Name Xavier University of Louisiana Chapter (i.e. National Association of Social Workers Xavier University of Louisiana Chapter).

Section 3. Revocation. The Board of Governors may revoke the charter of any alumni chapter or affinity group for actions inconsistent with the objectives of the National Alumni Association or the University.

Section 4. Permission. No alumni or affinity group in any community may use the name of the Association or the University without permission of the Board of Governors. No chapter constitution or bylaws shall conflict with any provision of the Xavier University of Louisiana National Alumni Association Bylaws.

Section 5. Annual Report. The Annual Report of the activities of alumni chapters and affinity groups as described in the Alumni Chapter Manual shall be due one month prior to the November meeting of the Board of Governors.

Section 6. Chapter and Affinity Group Dues. All alumni chapters and affinity groups shall pay yearly dues to the Association in an amount determined by the Board of Governors annually. Chapter and affinity groups must pay annual dues for the following calendar year at the November Board of Governors meeting.

Section 1. Board of Governors. The direction and administration of the National Alumni Association shall be vested in a Board of Governors.

Section 2. Composition. The Board of Governors shall consist of the officers of the National Alumni Association, past presidents of the Association, each alumni chapter's president or their designee, each affinity group's president or their designee, and the Director of the Office of Alumni Relations. Each member of the Board of Governors is entitled to one vote. However, only chapter presidents or their designee whose chapter is financially

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- A. ~~3nk b Mnl y"jb bpk~~. Any Alumni who made a financial contribution to the University during the calendar year preceding the election shall be eligible to submit nomination recommendations to the Nomination Committee.

Section 2. Eligibility for Office. Any active member of the National Alumni Association who made a financial contribution to the University during the calendar year preceding the

such voting process.

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Section 1. Executive Board. The Executive Board shall consist of the elected officers as listed in the Bylaws. The Executive Board shall transact the business of the Association. All expenditures and projects sponsored by the Association must be approved by a two-third vote of the Executive Board. Any Executive officer who is unable to fill the responsibilities and duties must submit a letter of resignation to the Executive Board. Only then shall that position be considered a vacancy.

Section 2. Standing Committees. The President shall appoint a chairperson for each standing committee. Each chairperson shall assume responsibility for all activities of that committee. Standing committees are as follows:

- a. Resources and Development
- b. Membership and Chapter Development
- c. Bylaws
- d. Awards
- e. Young Alumni
- f. Courtesy

Section 3. Ad-hoc (Special) Committees. Ad-hoc committees may be appointed by the President as needed for a specific reason and/or function.

Section 4. Committee Chairpersons. All committee chairpersons shall be responsible for setting and conducting committee meetings for the purpose of preparing, studying, and/or planning for various projects. Committee chairpersons shall submit a report of their meeting to the Corresponding Secretary seven (7) business days prior to the subsequent Board of Governors meeting. All committee chairpersons are to attend executive board meetings by invitation only.

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Section 1. Amendments. Proposed amendments may be submitted by the National Alumni Association Board of Governors or by the membership of the Alumni Chapters to the Office of Alumni Relations and the Bylaws Committee for review and action sixty (60) days prior to the May or November Meeting. Comments and/or suggestions from the body must be submitted at least thirty (30) days prior to the Board of Governors meeting.

Section 2. Vote on Amendments. These bylaws may be amended by 2/3 vote of the members present at the May or November Meeting of the Xavier University of Louisiana Alumni Association Board of Governors meeting.



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Section 1. Registered Agent. The full name and post office address of the Association's registered agent shall be:

Director of the Office of Alumni Relations  
Xavier University of Louisiana  
1 Drexel Drive, Campus P.O. Box 66A  
New Orleans, LA 70125