# CONSULTING SERVICES AGREEMENT

AGREEMENT made by and between	Xavier University of Louisiana and		
	_ (hereafter referred to as "Xavier" and "Consultant").		
The parties agree as follows:			
STATEMENT OF WORK			
	, shall perform work as set forth in attachment A,		
under the direction of Xavier University of	of Louisiana's		
	reed upon. The Consultant shall not commence any		
project or services or incur any expenses u	ntil instructions are received from Xavier's authorized		
representative,	<u>_</u> .		
COMPENSATION			
COMPENSATION			
upon receipt of a satisfactory invoi	ultant at the fixed rate of per ce.		
(b) Xavier shall reimburse the Consu	ltant for travel and other reasonable and necessary costs		
	fillment of work assignments, provided prior approval		
from Xavier's Representative is of	obtained. Reimbursement for local mileage shall be		
according to Xavier's Travel Policy			
(c) The Consultant shall submit invo	ices covering all fees and expenses to Xavier's Rep-		

## **RECORDS AND DATA**

The Consultant shall maintain a written record of all work performed and data generated in the course of performance. Such material shall be the sole property of Xavier and shall be made available upon request. Upon completion of each specific project or termination of this agreement the consultant shall, if requested by Xavier's Representative, promptly furnish a complete report, together with all supporting data.

## CONFLICTING WORK

The Consultant shall inform Xavier's Representative prior to accepting work for any third party that would conflict with, or impede an unbiased performance of, Xavier's work.

## STATUS AND BENEFITS

- (a) Xavier and Xavier's Representative shall not make any representation, expressed or implied, that the Consultant is an employee, agent or legal representative of Xavier, nor will Xavier or Xavier's Representative assume or incur any liability or obligations of any kind to any third party the name or on behalf of the Consultant.
- (b) The consultant acknowledges that Xavier shall not cover the Consultant with worker's compensation, unemployment insurance, state disability insurance, public liability, or Xavier's employee benefit plan, including any life, medical or travel accident insurance, pension, vacation, sick leave or disability plan.

<b>SIGNATURES</b> Xavier University of Louisiana,		Consultant,		
signature	date		signature	

# ATTACHMENT A