

# Open Computer Labs

It is our pleasure to welcome you to Xavier's Open Computer Laboratories. Our mission is to provide the community of Xavier University; computing resources, hardware, software and a capable staff to help users excel in their academic pursuit, in an arena that is advantageous to learning.

Reservations:

\* All programs requesting Computer Lab usage must be an affiliate of (sponsored by)

Xavier University of Louisiana. A "request form" must be completed and faxed to ext. 7497.

\*Others must contact the Office of Student Academic Success (ext. 5467) or, if associated with Summer Programs, the College of Arts and Sciences Dean's office.  
General Resources

- Internet access
- Web browsers
- Microsoft Office Suite
- Laser Printing

## Supported Media

- CD-R, CD-RW and USB

## Platforms Available

- Windows / MAC

## Laboratory Use Policies

### **Lab Access**

- Each user must be a member of Xavier University of LA community (Limited usage is available to official University visitors).
- All students, faculty and staff must be able to present proper identification.

### **Conduct in Lab**

- No food drink or pets are permitted in Labs under any circumstances.
- Cell phone usage is strictly prohibited in University Computer Labs.
- The Labs are study areas and noise must be kept to a minimum as these facilities are for academic purposes.

### **Usage**

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